

P C U  
Promise Christian College

Enrollment Packet

2008

Promise Christian College  
Office of Admissions  
1559 E. Howard St., McGavaran L-6  
Pasadena, CA 91104  
(626) 296-7502/ Fax (626) 296-7582  
myPCU@aol.com  
Mailing: P.O. Box 3003, Covina, CA 91722

# Promise Christian College

*Equipping Leaders for Ministry in the 21<sup>st</sup> Century*

## Admissions Office

1559 E. Howard St., McGavaran L-6  
Pasadena, CA 91104

*Mailing:*  
P.O. Box 3003  
Covina, CA 91722

Dear Prospective Student:

Warm Greetings! Thank you for your recent inquiry about our school. Enclosed you will find information regarding the Earned Degree program you requested and an enrollment packet.

Promise Christian University, College and Seminary is a REGISTERED SCHOOL with Bureau of Private Post Secondary and Vocational Education with the State of California. Promise Christian University operates and qualifies for exclusion as a non-profit religious corporation and operates under and is governed by the California Education Code CEC 94739 (b)(6).

The aim of our degree programs is two fold. Academic Excellence and Practical Application.

Because we accent actively doing with knowledge, we may be able to count your *“life experience”* as credit towards a portion of the required units for your degree, providing it meets our guidelines. If you would like your “life experience” to be considered, please completed the enclosed form and provide verifying documentation.

Questions? Please feel free to call us at (626) 295-7502. We look forward to having you enroll as a student of Promise Christian University, College and Seminary.

Yours in His Harvest Field of Education,

*Michael T. McKinney*

Michael T. McKinney, Ph.D., Th.D  
President

*OPERATING UNDER CALIFORNIA STATE EDUCATION CODE CEC94739 (b) (6)*

# IT'S SIMPLE TO ENROLL

## FIRST - DO THIS NOW - ENROLLMENT INSTRUCTIONS

1. Complete the attached application with current photo and application fee of \$50.00 or
2. Enclose your full deposit of \$500.00 (includes a non-refundable enrollment fee of \$100.00) with your completed package.
3. Equivalency Test \$100 (optional)

## COMPLETE THIS BY \_\_\_\_\_ (WITHIN 14 DAYS) - CHECK LIST OF THINGS TO DO AFTER YOU SUBMIT YOUR APPLICATION:

\_\_\_\_\_ Make copies of or order a copy of your transcripts from the colleges/universities and high schools that you previously attended. Send the official transcripts to:  
Promise CU, Admissions P.O. Box 3003, Covina, CA 91722

\_\_\_\_\_ Submit copies of degrees, diplomas, certificates and ministerial credentials if any.

\_\_\_\_\_ Prepare a detailed resume of both your education, employment and or ministry history with special emphasis on theological courses/classes you may have taken, taught or completed.

\_\_\_\_\_ Obtain a recommendation from your pastors and/or ministry mentor using the attached "Ministerial Recommendation" form.

\_\_\_\_\_ Other: \_\_\_\_\_

# PROMISE CHRISTIAN COLLEGE

1559 E. Howard St., McGavaran L-6, Pasadena, CA 91104

(626) 296-7502, (626) 296-7502 Fax

E-Mail: myPCU@aol.com Web: www.mypcu.com

## TUITION AND FEE SCHEDULE 2008

### FEES (subject to change)

#### Accelerated Degree Program:

Sept. 1  
2007

|     |                                  |                 |                                 |
|-----|----------------------------------|-----------------|---------------------------------|
| •   | <b>ASSOCIATE OF THEOLOGY</b>     | \$4,500.00      | (60 Units)                      |
| •   | Bachelor of Theology with Th.A   | \$5,100.00      | (68 Units)                      |
| *   | <b>BACHELOR OF THEOLOGY</b>      | \$9,600.00      | (128 Units)                     |
|     | Master of Theology               | \$4,800.00      | (48 Units)                      |
|     | <b>MASTER OF DIVINITY</b>        | \$12,000.00     | (90 Units plus<br>60 practicum) |
| * . | Application fee (non-refundable) | 50.00           |                                 |
| *   | Enrollment Fee (non-refundable)  | 100.00          |                                 |
| *   | Graduation Fee (non-refundable)  | 150.00          |                                 |
| *   | Cap and Gown Rental Fee          | 75.00           |                                 |
|     | Associate & Bachelors            | 75.00 per unit  |                                 |
|     | Master of Divinity               | 100.00 per unit |                                 |
| *   | Equivalency Exam Fee             | 100.00          |                                 |
| *   | Transcript                       | 10.00           |                                 |
| *   | Library Privileges (Annual)      | 36.00           |                                 |
| *   | Extension Fee (After two years)  | 50.00           |                                 |

Textbooks extra.

### STUDENT BENEFITS:

1. Membership in Christian Community Credit Union.
2. Referral Program.

Promise Christian University, College & Seminary

Attn: Registrar

P.O. Box 3003

Covina, CA 91722 Phone: 626 827-6405

## *PROMISE CHRISTIAN COLLEGE PROGRAMS*

NOTICE: The degree without a major is a separate degree from the degree with a major. Degree codes are listed to the right of each degree. Codes must be used on all student applications, assignments, theses, and submissions for graduation.

| UNDERGRADUATE DEGREES  | CODE |
|--|------|
| ASSOCIATE OF THEOLOGY  | Th.A |
| BACHELOR OF THEOLOGY<br>Emphasis in Theology, Christian Counseling, Christian Education and Missions | Th.B |

| Advanced Degree    | CODE   |
|--------------------|--------|
| MASTER OF DIVINITY | M. Div |
| Master of Theology | Th.M.  |

### **CERTIFICATES and CONTINUING EDUCATION ( 3-9 Units)**

|   |
|---|
| EVANGELISM, BIBLICAL STUDIES, PASTORAL COUNSELING, CHRISTIAN LEADERSHIP<br>CHRISTIAN COUNSELING, PASTORAL MINISTRY, MISSIONS, CHRISTIAN EDUCATION,<br>CHAPLAINS TRAINING, CARE GIVERS TRAINING, COMMUNITY BASED CHAPLAINS |
|---|

Updated 6/1/07



# APPLICATION FOR ADMISSION

1559 E. Howard St., McGavaran L-6 Pasadena, CA 91104  
P.O. Box 3003, Covina, CA 91722  
(626) 296-7502, Fax 626 296-7582; Registrar (626) 827-6405  
E-Mail: [MyPCU@AOL.COM](mailto:MyPCU@AOL.COM)

Undergraduate  Graduate

RECENT  
PHOTO

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMail: \_\_\_\_\_

SOCIAL SECURITY # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Date of Birth: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ (MM/DD/YY)

**CONCENTRATION OF STUDY - Year of Enrollment:** \_\_\_\_\_

**CERTIFICATE PROGRAM** [ ] Christian Counseling [ ] Evangelism [ ] Christian Leadership [ ] Biblical Studies [ ] Care Givers Program [ ] Chaplains Program II

**ASSOCIATE PROGRAM** [ ]

**BACHELOR PROGRAM**

- [ ] Theology
- [ ] Missions
- [ ] Christian Education
- [ ] Christian Counseling

**MASTERS PROGRAM**

- [ ] Divinity

## PERSONAL DATA

Type of Resident: [ ] U.S. Citizen [ ] Foreign Student from \_\_\_\_\_ (country)

[ ] Resident Alien [ ] Visitor's Visa [ ] Student Visa

Sex: [ ] Male [ ] Female

Marital Status: [ ] Single [ ] Divorced [ ] Widow(ed)

If (Re) Married, Spouse's name: \_\_\_\_\_

Spouse's Occupation \_\_\_\_\_

Religious Denomination: \_\_\_\_\_

Name of Church you attend: \_\_\_\_\_ [ ] Regularly [ ]  
 Occasionally. Are you a member? [ ] Yes [ ] No  
 Present Ministerial Position: [ ] Ordained [ ] Licensed [ ] Lay Ministry  
 Senior Pastor's Name and Address:

**EDUCATION**

| School Name and Address | Years Attended, Major | Year Graduated and Degree |
|-------------------------|-----------------------|---------------------------|
| High School:            |                       |                           |
| College:                |                       |                           |
| College:                |                       |                           |
| College:                |                       |                           |
| College:                |                       |                           |

*I certify that all information provided in this application is correct to the best of my knowledge. I authorize Promise Christian College to verify all information I have provided in this application. If admitted to Promise Christian College, I commit myself to abide by all rules and regulations of the university, whether academic or disciplinary, to conduct myself at all times in keeping with the purpose of the college, and to apply myself to study and to fulfill the course requirements to the best of my ability.*

I understand the materials submitted for admission and information submitted become the property of the university and are not returnable.

I also grant permission for use of my name and/or photograph in school publications and Alumni functions.  Yes  No

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature

# PROMISE CHRISTIAN COLLEGE

P.O. Box 3003, Covina, CA 91722 (626) 296-7502/Fax (626) 296-7582 E-Mail: mypcu@aol.com

## MINISTER'S RECOMMENDATION

To the student applicant: Please complete and sign.

Confidential [ ] Mr. [ ] Mrs. [ ] Miss

Name of Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

CONCENTRATION OF STUDY: [ ] Associate in Theology  
[ ] Bachelor in Theology [ ] Master in Theology [ ] Doctorate in Theology  
[ ] Ministerial Studies [ ] Doctor of Divinity

This form should be completed by your pastor and returned directly to Admissions, Promise Christian University, College and Seminary. If a minister other than your pastor completes this form, please include an explanation.

Signature: \_\_\_\_\_

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### TO THE MINISTER

*PRINT OR TYPE*

1. How long have you known the applicant? \_\_\_\_\_

2. How well do you know him/her?

- By name/sight       Fairly well - numerous personal contacts  
 Casually       Very close personal relationship

3. To your knowledge, has the applicant made a meaningful personal commitment to Jesus Christ?  Yes

No  I don't know Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

4. Please indicate applicant's level of involvement in church activities. (Check one)

- Attends Church regularly and deeply involved  
 Attends Church regularly but not involved  
 Attends Church irregularly because of work related or other commitments  
 Attends Church irregularly, shows little interest

**MINISTERIAL RECOMMENDATION**

**How do you rate this person?**

| Trait  | Excellent | Above Average | Average | Below Average | Don't know |
|--|-----------|---------------|---------|---------------|------------|
| <b>Reliability</b> , Faithfulness, responsibility        |           |               |         |               |            |
| <b>Maturity</b> , ability to cope with life's situations |           |               |         |               |            |
| <b>Christian Commitment</b>                              |           |               |         |               |            |
| <b>Judgment</b>  |           |               |         |               |            |
| <b>Leadership</b> , competence                           |           |               |         |               |            |
| <b>Personal Appearance</b>                               |           |               |         |               |            |
| <b>Integrity</b> , honesty, moral character              |           |               |         |               |            |
| <b>Supportive of Church Leadership</b>                   |           |               |         |               |            |
| <b>A genuine call of God upon his/her life</b>           |           |               |         |               |            |
| <b>Paying tithes and giving offerings</b>                |           |               |         |               |            |
| <b>Operates in the gifts of the Spirit</b>               |           |               |         |               |            |
| <b>Interpersonal and public relations</b>                |           |               |         |               |            |

Please share with us what you consider the applicant's strong and weak points are as well as any other information you may have about the applicant that would help in our evaluation.

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To your knowledge, does the applicant smoke? drink? Use illegal drugs? Or other negative habits and/or traits?  No  Yes, please explain:

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On the basis of the above, the applicant is:

- strongly recommended     recommended     recommended with some reservations     Not recommended

Personal Comments:

Minister's Name: \_\_\_\_\_

Name of church and denomination: \_\_\_\_\_

Address, City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Please complete and return to:  
**Promise Christian University**  
 College & Seminary  
 P.O. Box 3003, Covina, CA 91722

# PROMISE CHRISTIAN COLLEGE

**1559 E. Howard St. McGavaran L-6 Pasadena, CA 91104**

**P.O. Box 3003, Covina, CA 91722**

(626) 296-7502, (626) 295-7582 Fax; (626) 827-6405 cell

E-Mail: [mypcu@aol.com](mailto:mypcu@aol.com) Web: [www.mypcu.com](http://www.mypcu.com)

## REFUND POLICY

### **TUITION PAID IN FULL.**

Students who officially withdraw may be granted a refund of tuition which has been paid in full for uncompleted degree work on the following schedule:

Withdrawal must be in writing by:

|  |      |
|--|------|
| 30 days from date of enrollment.....       | 80%  |
| 60 days from date of enrollment.....       | 60%  |
| 90 days from date of enrollment.....       | 40%  |
| after 90 days from date of enrollment..... | None |

**The enrollment fee of \$100 and application/registration fees of \$25-50 is non-refundable.**

No refund will be made for tuition paid on any payment schedule.

### **RETURNED CHECKS**

A service charge of \$20.00 will be added to the student account for all checks returned unpaid by the bank.

Acknowledge by:

\_\_\_\_\_  
Student

# *Promise Christian University, College & Seminary*

Please review and sign:

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## STANDARDS

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### **Conduct:**

Students must maintain a high standard of conduct and behavior consistent with men and women who are ministers of the Gospel. We request our students to strive to maintain a walk of holiness and righteous living.

Students shall render all due respect to the faculty and staff of PROMISE at all times, understanding it is a **privilege** to be accepted as a student.

### **Christian Service:**

All students are required to be actively involved in a local church where they must be involved in Christian service. All students are required to obtain the ministerial recommendation of their pastor or an ordained minister that has known them on a personal basis for a minimum of two years.

### **Enrollment:**

**PROMISE must receive the following items for the student to be considered enrolled:**

- A. Application with enrollment fee (required)
- B. Ministerial Recommendation signed and completed by their Pastor (required)
- C. Complete Ministerial and/or secular resume (required)
- D. Copies of transcripts and degrees (if any)
- E. Copies of certificates of completion and awards (if any)
- F. Please retain copies of report cards, receipts for proof of attendance and completion of this class.

Until PROMISE receives the above items in it's entirety, the student's status shall be considered pending or probationary (unless waived by the school).

### **Nondiscriminatory:**

PROMISE does not discriminate on the basis or race, color or ethnic or national origin in the administration of our educational policies and/or programs.

### **Right to Refuse:**

PROMISE reserves the right to refuse anyone, for any reason, not in harmony with the principles, standards or purposes of this school and organization. In such case, monies paid will be returned in full.

### **H S Diploma:**

A high school diploma, G.E.D. or other demonstrated equivalency is required to enroll in PROMISE.

### **Accreditation and Registration:**

Student understands that Promise Christian University, College and Seminary is registered with the State of California at the Bureau of Private Post Secondary and Vocational Education as a Religious Exempt School and is permitted to issue those degrees listed in its current catalog. PCU is not regionally accredited and cannot issue I-20 forms. PCU will be seeking Christian accreditation and will be working to achieve accreditation from recognized non-regional Christian accrediting association in a normal time frame.

### **Statement of Faith:**

Students are asked to review and acknowledge PROMISE'S statement of faith.

### **Payment of Tuition:**

Students shall pay tuition on a pre-determined payment schedule. All classroom instruction fees shall be paid for

at the time taken. Students enrolled in the degree program pay classroom instruction fees which are deducted from their tuition. Non-degree students such as certificate students pay the required classroom fees, registration and certificate fees but receive no credit for classes taken unless they enroll as a degree program student. Audit students are accepted on a limited basis and must have the permission of the instructor and their own pastor to audit. All tuition and fees must be paid by June 30<sup>th</sup> and prior to the issuing of a Graduation Accuracy Form which officially clears the student for graduation.

### **Transcripts:**

No partial or complete transcripts can be requested until tuition and fees have been satisfied for classes completed.

***I have read the Standards and Statement of Faith for Promise Christian University, College and Seminary, and do hereby agree to abide by these standards as long as I am enrolled as a student.***

Date: \_\_\_\_\_

Signed: \_\_\_\_\_  
(Sign and return with enrollment package)

- Enrolled Degree Student     Certificate Program Only  
 Audit

## **STATEMENT OF FAITH**

### **What we believe...**

#### **(INTERDENOMINATIONAL - BIBLE BASED)**

#### **THE HOLY SCRIPTURES**

We believe the Bible is inspired of God (2 Timothy 3:16,17).

#### **THE ETERNAL GODHEAD**

We believe in the one true God, creator of heaven and earth, redeemer of mankind, a triune God: Father, Son and Holy Spirit (2 Corinthians 13:14).

#### **THE FALL OF MAN**

We believe that man was created in the image of God, but that by voluntary disobedience he fell from perfection (Romans 5:12).

#### **THE DIETY OF THE LORD JESUS CHRIST**

We believe Jesus Christ is the eternal son of God, born of a virgin, who led a sinless life, worked many miracles, died on the cross for the sins of the world, resurrected from the dead, and is exalted to the right hand of God making intercession for on our behalf. (Matt. 1:23, Heb. 7:26, I Cor. 15:3, Acts 1:9)

#### **THE PLAN OF SALVATION**

We believe that while we were yet sinners Christ died for us, signing the pardon of all who believe on Him (John 3:16; Romans 5:8).

#### **SALVATION THROUGH GRACE**

We believe that we have no righteousness and must come to God pleading the righteousness of Christ (Eph. 2:8). We believe that upon sincere repentance, and a whole-hearted acceptance of Christ, we are justified before God (I John 1:9).

#### **THE NEW BIRTH**

We believe that the inward evidence of salvation is the direct witness of the Spirit (Rom. 8: 16). The outward evidence to all men is a life of righteousness and true holiness. (Eph. 4:24, Titus 2:12)

#### **WATER BAPTISM AND THE LORD'S SUPPER**

We believe that baptism by immersion is an outward sign of an inward work (Matt. 28:19). We believe in the commemoration of the Lord's Supper by the symbolic use of the bread and juice of the vine (I Corinthians 11:24, 25).

#### **BAPTISM WITH THE HOLY SPIRIT**

We believe that the Baptism with the Holy Spirit is to endue the believer with power; and that His incoming is after the same manner as in Bible days (Acts 2:4).

#### **THE SPIRIT-FILLED LIFE**

We believe that it is the will of God that we walk in the Spirit daily (Ephesians 4:30-32). We believe that the Holy Spirit has gifts to bestow upon the Christian; and that we should show spiritual fruit as evidence of a Spirit-filled life (I Corinthians 12:1-11; Galatians 5:22).

#### **MODERATION**

We believe that the experience and daily walk of the believer should never lead him into extremes of fanaticism (Philippians 4:5).

#### **DIVINE HEALING**

We believe that divine healing is the power of Christ to heal the physically sick in answer to the prayer of faith (James 5:14-16).

#### **THE SECOND COMING OF CHRIST**

We believe that the second coming of Christ is personal and imminent (I Thessalonians 4:16, 17).

#### **CHURCH RELATIONSHIP**

We believe it is our sacred duty to identify ourselves with the visible Body of Christ (Acts 16:5; Hebrews 10:25).

#### **CIVIL GOVERNMENT**

We believe that rulers should be upheld at all times except in things opposed to the will of God (Romans 13:1-5).

#### **THE FINAL JUDGMENT**

We believe that all shall stand some day before the judgment seat of God, and there receive eternal life or death. (2 Corinthians 5:10).

#### **HEAVEN**

We believe that Heaven is the glorious eternal home of born-again believers (John 14:1-3; Revelation 7:15-17).

#### **HELL**

We believe that hell is the place of eternal torment for all who reject Christ as the Savior (Revelation 20:10,15).

#### **EVANGELISM**

We believe that soul winning is the most important responsibility of the Church (James 5:20).

#### **TITHES AND OFFERINGS**

We believe that the method ordained of God for the support and spread of His cause is by giving of tithes and free-will offerings (Malachi 3:10; 2 Cor.9:7)

I acknowledge and support PCU's statement of faith:

Date:

Signature



# OFFICIAL TRANSCRIPT REQUEST

(PLEASE PRINT CLEARLY)

## HIGH SCHOOL TRANSCRIPT

NAME DURING ATTENDANCE: \_\_\_\_\_  
LAST FIRST M.I.

|                  |                  |         |        |
|------------------|------------------|---------|--------|
| DATE OF BIRTH:   | SOCIAL SECURITY# | DEGREE: | MAJOR: |
| CURRENT ADDRESS: |                  |         |        |
| CITY:            | ST:              | ZIP:    | PHONE: |

I HEREBY REQUEST A COPY OF MY OFFICIAL TRANSCRIPT TO BE SUBMITTED TO:  
PROMISE CHRISTIAN COLLEGE  
OFFICE OF ADMISSIONS  
P.O. Box 3003, COVINA, CA 91722

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_



# OFFICIAL TRANSCRIPT REQUEST

(PLEASE PRINT CLEARLY)

NAME DURING ATTENDANCE: \_\_\_\_\_  
LAST FIRST M.I.

|                  |                  |         |        |
|------------------|------------------|---------|--------|
| DATE OF BIRTH:   | SOCIAL SECURITY# | DEGREE: | MAJOR: |
| CURRENT ADDRESS: |                  |         |        |
| CITY:            | ST:              | ZIP:    | PHONE: |

I HEREBY REQUEST A COPY OF MY OFFICIAL TRANSCRIPT TO BE SUBMITTED TO:  
PROMISE CHRISTIAN COLLEGE  
OFFICE OF ADMISSIONS  
P.O. Box 3003, COVINA, CA 91722

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

